



To: ALL MEMBERS

You are summonsed to attend a MEETING OF THE FULL COUNCIL to be held on **Tuesday 13 May 2025 at 6.30pm** at East Bedlington Community Centre
The agenda for the meeting is set out below.

J Tindale

Jennifer Tindale CiLCA
Parish Clerk

8 May 2025

OPEN SESSION

The Chair to invite members of the public to put questions or draw relevant matters to the attention of the council, prior to the commencement of business. This is for a period of **15 minutes** overall and is limited to **3 minutes** per person. The Chair of the Council will inform the members of the public of the action to be taken, that is, to be passed to a Working Group; go on the next agenda; or that their points will be taken into consideration if already on the agenda.

Councillors are not allowed to participate in this part of the meeting, other than to ask direct questions for clarification. **The public are not permitted to participate in the remainder of the meeting.**

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE LAST MEETING

To sign as a correct record, the minutes of the Full Council Meeting held on 4 March 2025.

3. CLERK & OFFICER'S UPDATE

To receive a written update on items actioned since the previous meeting.

4. DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION

To receive from members disclosure of any personal or prejudicial interest in respect of any items included on the agenda and to consider any requests for dispensation.

5. POLICE REPORT

6. NCC COUNCILLORS' REPORTS

To receive written reports from elected members on business relating to East Bedlington Parish.

7. CORRESPONDENCE

To note the correspondence received (attached at Appendix A) and the actions taken and proposed.

East **Bedlington Parish Councillors:** Dawn Crosby; Keith Grimes; Paul Hedley; Caroline Rogers; Keith Scantlebury; Len Smith; Roger Spriddell; Allan Stewart; Grant Ward; Rebecca Wilczek

8. PLANNING

To note the planning as detailed in appendix B

9. FINANCE REPORT

- 9.1 Schedule of receipts and payments
- 9.2 Bank Reconciliation Year End 31 March 2025 & 30 April 2025
- 9.3 Budget Report Year End 31 March & 30 April 2025
- 9.4 Detailed Income & Expenditure Report for year end 31 March 2024 & 30 April 2025
- 9.5 Balance Sheet for Year end 31 March 2025 & 30 April 2025

10. WORKING GROUPS

To receive the minutes of:

- 10.1 Staffing Committee 11 March 2025
- 10.2 The Finance & General Purposes 25 March 2025
- 10.3 The Services Working Group 15 April 2025

11. INTERNAL AUDITOR REPORT

To receive the report of the internal Auditor Michael Slaughter.

12. APPOINTMENT OF INTERNAL AUDITOR 2025/2026

The Council approve the appointment of Mike Slaughter as Internal Auditor 2025/2026

13. ANNUAL GOVERNANCE STATEMENT 2024/2025

- 13.1 To receive the Annual Governance Statement
- 13.2 Charman and Clerk to sign the Annual Governance Statement

14. AGAR – ACCOUNTING STATEMENTS 2024/2025

- 14.1 To receive the Accounting Statements 2024/25
- 14.2 Chairman to sign the Accounting Statements

15. AGAR – PUBLIC INSPECTION OF ACCOUNTS

To agree the period of public inspection of accounts for the period 3 June to 14 July inclusive.

16. MATTERS FOR DECISION

That members consider the following:

- (i) **Ratification of the Staffing Committee Resolution to adopt East Bedlington Parish Council Service Level Agreement.**
- (ii) **Ratification of the Staffing Committee Resolution to adopt the updated Anti-Harassment & Bullying Policy.**
- (iii) **To consider and adopt the Project Management and Process Service Level Agreement.**
- (iv) **To approve deposit of archived records at Woodhorn Museum.**

17 DATE & TIME NEXT MEETING

Tuesday 1 July 2025

APPENDIX A**SCHEDULE OF CORRESPONDENCE**

Log	Date	Sender	Subject	Action
774	02/03/2025	Patricia Robinson	Request for additional bus shelters	Ref Services WG
775	04/03/2025	Nicola Lockwood	Written quotation – surveys Station Building	Ref Services WG
776	04/03/2025	NCC Elections Office	Confirmation of Parish wards	Noted
777	04/03/2025	Maureen Dixon	Confirmation of Heritage Gardens grant	Ref Services WG
778	05/03/2025	Cllr Wilczek	Heritage Gardens feedback	Ref Services WG
779	05/03/2025	Mark Ellis	Letter to residents: Railway works	Circulated on Social Media & Window
780	06/03/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
781	06/03/2025	Mark Ellis	Northumberland Line: Feb Newsletter	Circulated on Social Media
782	06/03/2025	Mark Ellis	Letter to residents of Blenheim Drive & Sleekburn House	Circulated on Social Media & Window
783	07/03/2025	Rodger Wilkinson	Update re Station Building	Clerk/Chair
784	07/03/2025	Mark Ellis	Northumberland Line news posts	Noted
785	08/03/2025	Asset Watch	CCTV Footage incident report	Noted
786	10/03/2025	Rob Strettle	Borderlands Place Programme Update	Ref Services WG
787	10/03/2025	Hugh Massey	Update re Station Building	Clerk/Chair
788	12/03/2025	Peter Mawer	Borderland meeting notes	Noted
789	13/03/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
790	13/03/2025	NCC Planning	Application 25/00336/FUL 22 Brunel Way	Agenda Item
791	13/03/2025	Nick Dixon	Update re Station Building	Clerk/Chair
792	13/03/2025	Mark Ellis	Letter to residents: Ravensworth Street works	Circulated on Social Media & Window
793	14/03/2025	Stephen Charlton HFF	Quote – Cambois Memorial Garden	Ref Services WG
794	14/03/2025	West Bedlington TC	Query re online accounting systems	Clerk Responded

795	15/03/2025	Citizens Advice	Info re new drop-in times	Shared to residents
796	15/03/2025	Susan McCallum PCSO	NPT week of action	Ref Services WG
797	17/03/2025	Brian Liddle NCC	Request to respond – 'Green Spaces Community Conversation'	Clerk Actioned
798	17/03/2025	Keth Nicholson	Confirmation of donation from Earth Balance 2000 charity	Clerk / Chair
799	17/03/2025	Cristina Sampaio Escodino	Public Safety Concern	Fwd to West Bedlington Town Council / NCC
800	17/03/2025	Heather Bowers	Agenda: Cramlington, Bedlington & Seaton Valley Committee	Circulated to Members
801	20/03/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
802	21/03/2025	Iain Hedley	Notice of Election	Shared on Website & Window
803	24/03/2025	Andy Nichols	Update on bus shelter cleaning	Ref Services WG
804	25/03/2025	Cem Sabri	Re: Meeting – Battery Energy Storage System West Sleekburn	Ref Services WG
805	27/03/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
806	31/03/2025	Jennifer Kingsland	Update re VE Day	Clerk Responded
807	31/03/2025	Hugh Massey	Update re Station Building	Clerk/Chair
808	02/04/2025	C&H Fabrication LTD	Introduction to business	Noted
809	03/04/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
810	03/04/2025	NALC National	Model Standing Orders & Financial Regulations	Ref Finance & General Purpose WG
811	03/04/2025	Mark Ellis	Update re works to railway	Circulated on Social Media
812	04/04/2025	24/7 Business Support LTD	Quotation for replacement PCs and Monitors	Ref Services WG
813	04/04/2025	Alison Powell Arcadis	Request for meeting – Cambois Data Centre	Clerk Actioned

814	04/04/2025	NCC Planning	Application 25/00338/VARYCO Garden Plot 34 Rothesay Back Terrace Bedlington	Agenda Item
815	07/04/2025	Rodger Wilkinson	Update re Station Building	Clerk/Chair
816	08/04/2025	Christine Talbot-Brown	Request for info: Bus Infrastructure Grant Approval	Ref Services WG
817	08/04/2025	Touring Pantos	Receipt for deposit – Panto	Noted
818	08/04/2025	Hugh Massey	Correspondence re update on Station Building	Clerk/Chair
819	09/04/2025	Mark Ellis	Information re Photographic Exhibition Blyth	Circulated on Social Media
820	09/04/2025	NCC Planning	Application 25/01166/VARYCO Land to North of Spring Ville East Sleekburn	Agenda Item
821	10/04/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
822	10/04/2025	Jennifer Kingsland	Correspondence re VE Day	Clerk Actioned
823	11/04/2025	PCSO Susan Mccallum	Reminder of Multi Agency Week	Ref Services WG
824	16/04/2025	Huon Campbell SLC Property	Minutes from meeting April 10	Clerk / Chair
825	17/04/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
826	17/04/2025	Hugh Massey	Update re Station Building	Clerk/Chair
827	19/04/2025	Asset Watch LTD	CCTV footage reportable incident	Ref Police
828	22/04/2025	Community Action Northumberland	NALC Subscription Invoice	Clerk Actioned
829	22/04/2025	24/7 Business Support LTD	Quotation for new PCs	Ref Services WG
830	22/04/2025	NCC Planning	Application 25/00567/ADE Land to North West and North East of Spring Ville East Sleekburn	Agenda Item
831	23/04/2025	Caroline Rogers	Email providing contact details	Clerk Responded
832	24/04/2025	NALC National	Chief Executive's Bulletin	Circulated to Members

833	25/04/2025	Cllr Alex Wallace	Queries re 434 Bus Service	Noted
834	25/04/2025	Rick O'Toole NEMSF	Confirmation of Grant for ellipsoid project	Ref Services WG
835	25/04/2025	Ashleigh Rossiter	Update re Station Building	Clerk/Chair
836	25/04/2025	ROSPA Play Safety	Confirmation of inspection bookings	Noted
837	25/04/2025	Jacci Burton Safety Advisory Group	Queries regarding SAG VE Day Beacon	Clerk Responded
838	27/04/2025	Mike Slaughter	Full year audit reports	Ref Finance & GP WG
839	29/04/2025	Andrew Rushton Broxap	Quotation – Memorial Seating Cambois	Clerk Responded
840	29/04/2025	Darren Irvine-Duffy	NIECP Transitional Year Funding	Clerk Responded
841	29/04/2025	Jennifer Kingsland	Ve Day updates	Clerk Responded
842	29/04/2025	NCC Planning	Application 25/01331/FUL Land North West of 31 The Oval Bedlington	Agenda Item
843	29/04/2025	Jacci Burton	Correspondence re SAG Notice – Beacon	Clerk Responded
844	30/04/2025	Cllr Alex Wallace	Response to resident re Jennings Field Play Park	Clerk Responded
845	30/04/2025	Mark Ellis	Northumberland Line E:Newsletter April	Circulated on Social Media
846	30/04/2025	Asset Watch	CCTV Footage reportable incident	Ref Police
847	01/05/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
848	01/05/2025	Greer Robson	Confirmation of installation date Jennings Field Gates 26/05	Ref Services WG
849	01/05/2025	NCC Planning	Application 25/01570/FUL 31 Balmoral Close Bedlington	Agenda Item
850	02/05/2025	Garry Franks	Draft agreement – work experience	Clerk Actioned
851	03/05/2025	Cllr Alex Wallace	Email of appreciation for new bin in East Sleekburn	Ref Services WG

852	03/05/2025	Andy Nichols	Update on bus shelter cleaning	Ref Services WG
853	05/05/2025	Val Cummings	Request to be added to Allotment waiting list	Clerk Responded
854	07/05/2025	Northumberland ALC	Info document re Archives	Agenda Item
855	08/05/2025	NCC Planning	Application 24/04112/OUTES Land At Former Power Station Site on Northern Side of Cambois	Agenda Item

Appendix B

Date	Application	Proposal	address	observations
13/03/2025	25/00336/FUL	Proposed extension to rear and garden landscaping	22 Brunel Way East Sleekburn NE22 7FE	Observations by 3 April 2025
04/04/2025	25/00338/VAR YCO	Variation of Condition 2 (Facing Materials and Finishes) on approved application 24/02076/FUL to allow for change of design from a flat roof to a pitched roof with concrete tiles	Garden Plot Rothesay Terrace 34 Rothesay Terrace Bedlington NE22 5PT	Determination GRANTED
09/04/2025	25/01166/VAR YCO	Variation of condition 21 (off-site highway works) on approved application 21/03723/FUL to allow 'trigger' to be changed to 50%	Land to North of Spring Ville East Sleekburn	Observations by 30 April 2025
22/04/2025	25/00567/ADE	Advertisement Consent for new 1.8m wide x 2m high Amethyst Homes sign	Land to North West and North East of Spring Ville East Sleekburn	Determination GRANTED
29/04/2025	25/01331/FUL	Erection of single-storey retail unit with associated external works	Land North West of 31 The Oval Bedlington	Observations by 20 May 2025
01/05/2025	25/01570/FUL	Retrospective – Single Storey extension to rear aspect	31 Balmoral Close Bower Grange Bedlington NE22 5YD	Observations by 22 May 2025
08/05/2025	24/04112/OUT ES	Outline planning application, with all matters reserved, for the erection of up to ten data centre buildings of Class	Land at Former Power Station Site on Northern Side of Cambois Northumberland	Determination GRANTED

East **Bedlington Parish Councilors:** Dawn Crosby; Keith Grimes; Paul Hedley; Caroline Rogers; Keith Scantlebury; Len Smith; Roger Spriddell; Allan Stewart; Grant Ward; Rebecca Wilczek

		B8 use totalling up to 540,000 square metres (sqm) gross internal area (GIA) in addition to ancillary structures, substation, emergency generators and other associated works.		
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