

# EAST BEDLINGTON

## Parish Council



**To: ALL MEMBERS**

You are summonsed to attend a MEETING OF THE FULL COUNCIL to be held on **Tuesday 1 July 2025 at 6.30pm** at East Bedlington Community Centre  
The agenda for the meeting is set out below.

*J Tindale*

**Jennifer Tindale CiLCA**  
**Parish Clerk**

**26 June 2025**

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### **OPEN SESSION**

The Chair to invite members of the public to put questions or draw relevant matters to the attention of the council, prior to the commencement of business. This is for a period of **15 minutes** overall and is limited to **3 minutes** per person. The Chair of the Council will inform the members of the public of the action to be taken, that is, to be passed to a Working Group; go on the next agenda; or that their points will be taken into consideration if already on the agenda.

Councillors are not allowed to participate in this part of the meeting, other than to ask direct questions for clarification. **The public are not permitted to participate in the remainder of the meeting.**

### **AGENDA**

#### **1. APOLOGIES FOR ABSENCE**

#### **2. MINUTES OF THE LAST MEETING**

To sign as a correct record, the minutes of the Annual Meeting of the Council and Full Council Meeting held on 13 May 2025; and the Extra-ordinary Parish Meeting held on 17 June 2025.

#### **3. CLERK & OFFICER'S UPDATE**

To receive a written update on items actioned since the previous meeting.

#### **4. DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION**

To receive from members disclosure of any personal or prejudicial interest in respect of any items included on the agenda and to consider any requests for dispensation.

#### **5. POLICE REPORT**

#### **6. NCC COUNCILLORS' REPORTS**

To receive written reports from elected members on business relating to East Bedlington Parish.

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**East Bedlington Parish Councillors:** Dawn Crosby; Keith Grimes; Paul Hedley; Mary Murphy; Caroline Rogers; Keith Scantlebury; Len Smith; Roger Spriddell; Allan Stewart; Grant Ward; Rebecca Wilczek

**7. CORRESPONDENCE**

To note the correspondence received (attached at Appendix A) and the actions taken and proposed.

**8. PLANNING**

To note the planning as detailed in appendix B

**9. FINANCE REPORT**

- 9.1 Schedule of receipts and payments
- 9.2 Bank Reconciliations 30 June 2025
- 9.3 Budget Report as of 30 June 2025
- 9.4 Detailed Income & Expenditure Report as at 30 June 2025
- 9.5 Balance Sheet as at 30 June 2025

**10. WORKING GROUPS**

**To receive the minutes of:**

- 10.1 Staffing Committee 27 May 2025
- 10.2 Planning & Economic Regeneration 10 June 2025
- 10.3 Services Working Group 17 June 2025
- 10.4 The Finance & General Purposes Working Group 24 June 2025

**11. RISK REGISTER**

Members to agree the revision of the risk register as per the recommendation of the Finance & General Purpose Working Group.

**12. SMALL GRANTS & DONATIONS**

Members to approve the recommendation of the Finance & General-Purpose Working Group to award a grant of £500 to Escape Family Support

**13. MATTERS FOR DECISION**

**That members consider the following:**

- (i) To appoint a task and finish group to review Standing Orders & Financial Regulations.
- (ii) To approve and adopt the Staff Continuity Plan as recommended by the Staffing Committee and Finance & General Purpose Working Group
- (iii) To approve the engagement of an apprentice as per the Staff Continuity Plan.
- (iv) To consider allowing members of the public to attend Parish Council Working Groups.

**14. DATE & TIME NEXT MEETING**

**Tuesday 2 September 2025 6.30pm**

**APPENDIX A****SCHEDULE OF CORRESPONDENCE**

Log	Date	Sender	Subject	Action
1	09/05/2025	Garry Franks	Info re Work Experience – Planters	Ref May Meeting
2	10/05/2025	Stephen Shephard	Queries relating to bus shelters and Gallagher Park	Clerk Responded
3	12/05/2025	Joanna Strachan	Report of damage to woodland Gallagher Park	Noted
4	13/05/2025	AJG Community Schemes	Insurance Renewal Quote and supporting documents	Ref Full Council Meeting
5	13/05/2025	Gallagher Insurance	Insurance Renewal Quote and Supporting Documents	Ref Full Council Meeting
6	13/05/2025	Neil Dawson NCC	Response to Report of Damage to Woodland Gallagher Park	Noted
7	14/05/2025	Local Resident	Complaint against Cllr Stewart: Re Ballot Papers	Clerk/Chair
8	14/05/2025	Marilyn Brown DWP	Update re Work Experience: Planters	Noted
9	15/05/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
10	16/05/2025	NCC Planning	Application 25/01726/FUL Land South of High Brockland Farm Brock Lane	Ref Planning & Economic Regen
11	17/05/2025	Rospa Play Safety	Confirmation of play area inspection dates	Ref Services WG
12	18/05/2025	Arran Tuck	Request to apply for allotment	Clerk Responded
13	19/05/2025	NCC Planning	Application 25/01582/FUL 2 Jubilee Terrace Bedlington	Ref Planning & Economic Regen
14	20/05/2025	Cllr Stewart	Response to complaint	Clerk/Chair
15	20/05/2025	Cllr Trevor Austin	Draft report re: Planning application 25/01331/FUL The Oval	Clerk/Chair
16	21/05/2025	Asset Watch	CCTV Footage	Forwarded to Policing Team
17	21/05/2025	NCC Planning	Application 25/01725/REM Land at Former Power Station Site Cambois	Ref Planning & Economic Regen
18	22/05/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
19	22/05/2025	Tim Hedley-Jones	Confirmation of meeting attendance	Ref Planning & Economic Regen
20	23/05/2025	Tim Hedley-Jones	Confirmation of £175,000 grant	Ref Services WG
21	23/05/2025	Nicola Lockwood	Update on Railway Building lease	Ref Services WG
22	26/05/2025	Val Cummings	Query regarding allotments	Clerk Responded

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23	27/05/2025	Millie Hodgson	Further information re apprenticeships	Ref Staffing Committee
24	28/05/2025	Northumberland Line	Letter to residents re weekend engineering works	Circulated on Social Media
25	28/05/2025	Garry Franks	Catch up on work experience progress	Clerk Responded
26	29/05/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
27	29/05/2025	Gallagher Insurance	EBPC Insurance Renewal Confirmation	Clerk Actioned
28	29/05/2025	NCC	Borderlands Agenda 03/06/2025	Forwarded to Relevant Members
29	29/05/2025	Nick Dixon	Update on Station Buildings	Ref Services WG
30	30/05/2025	Mazars	Acknowledgement of receipt of AGAR 24/25	Noted
31	30/05/2025	Local Resident	Query re abandoned vehicles	Ref to NCC
32	02/06/2025	Angela Brudenell	Withdrawal from youth provision service	Ref Services WG
33	03/06/2025	Shaun – Dendra	Copy of bat survey report	Ref Services WG
34	04/06/2025	NCC Planning	Application 25/00336/FUL 22 Brunel Way East Sleekburn	Red Planning & Economic Regen
35	04/06/2025	Cem Sabri	Confirmation of Services meeting attendance	Clerk Responded
36	05/06/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
37	07/06/2025	Asset Watch	CCTV Footage Jennings Field	Noted
38	09/06/2025	Rob Cox YMCA	Request for further youth provision info and meeting confirmation	Ref Services WG
39	09/06/2025	Naomi Mason	Info re Removal and Storage	Noted
40	10/06/2025	Stephen Charlton	Quotation – Outdoor Services Officer	Ref Services WG
41	10/06/2025	Rob Cox YMCA	Update re Youth Provision	Ref Services WG
42	10/06/2025	Leanne Lawson	Cost for Outdoor Services Officer – Newbiggin Town Council	Ref Services WG

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43	10/06/2025	Gordon Halliday	Confirmation of time extension planning app 25/01726/FUL	Noted
44	10/06/2025	Graham Birch	Response re Outdoor Services Officer	Ref Services WG
45	11/06/2025	Caroline O'Rourke	Reschedule of delivery – Memorial Seats	Clerk Responded
46	11/06/2025	24/7 Business Support LTD	IT Quotation	Ref Finance & GP
47	12/06/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
48	12/06/2025	Brian Charlton	Application for grant: ESCAPE	Ref Finance & GP
49	13/06/2025	Team Viewer	Update on ticket re change of info	Clerk Actioned
50	17/06/2025	Neil Easton	Response re replacement bus stop at The Tute Cambois	Ref Services WG
51	17/06/2025	Tony Gribbin	Quotation – Outdoor Services Officer	Ref Services WG
52	17/06/2025	NCC	Borderlands meeting notes and presentation	Noted
53	18/06/2025	NALC National	Events Newsletter	Circulated to Members
54	19/06/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
55	19/06/2025	Gallagher	Summer Newsletter	Circulated to Members
56	19/06/2025	Sharon	Printing company details	Clerk Responded
57	19/06/2025	Northumberland Line	Letter to Residents: Blenheim Drive & Sleekburn House	Circulated to Residents
58	20/06/2025	Angela Brudenell	Northumberland Pride resources & Risk Assessment	Noted
59	20/06/2025	South West Play	Offer Price – Kaj Circuit Trail	Noted
60	23/06/2025	Jemma Reay NCC	LTP works to East Sleekburn Bridge	Clerk Responded
61	23/06/2025	Suzanne Claassen	Funding Request: Citizens Advice	Ref to Finance & GP
62	23/06/2025	24/7 Business Support	Quote for replacement PCs – Windows 11	Ref Services WG

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63	24/06/2025	Baxters Exterior Cleaning Ltd	Offer of cleaning services	Clerk Responded
64	24/06/2025	Caroline Wiseman AJG	Confirmation of insurance payment	Noted
65	24/06/2025	Burkinshaws	Reservation of Christmas Tree	Clerk Responded
66	25/06/2025	Alex Oates	Request for drop in session – Cambois Tute	Circulated to Members
67	25/06/2025	Fiona Forsythe	Community Rail Partnership meeting request	Ref to Chair
68	26/06/2025	NALC National	Chief Executive's Bulletin	Circulated to Members
69	26/06/2025	NCC Planning	Application 25/02269/FUL 6 Hudson Avenue Bedlington	Agenda Item

**Appendix B**

<b>Date</b>	<b>Application</b>	<b>Proposal</b>	<b>address</b>	<b>observations</b>
16/05/2025	25/01726/FUL	Installation of a Battery Energy Storage System (BESS) and associated infrastructure	Land South of High Brockland Farm Brock Lane West Sleekburn	Observations by 15 June 2025
19/05/2025	25/01582/FUL	Demolition of existing extension and rebuild like for like	2 Jubilee Terrace Bedlington NE22 5UW	Observations by 9 June 2025
21/05/2025	25/01725/REM	Reserved matters application for access on approved planning application 24/04112/OUTES for enabling works including site preparation, earthworks and other works required	Land at Former Power Station Site on Northern Side of Cambois	Observations by 11 June 2025
04/06/2025	25/00336/FUL	Erection of a rear extension, erection of a 1.8m boundary timber fence and garden landscaping; and (part-retrospective) erection of 3no. dormer windows (amended 21.5.25)	22 Brunel Way East Sleekburn NE22 7FE	Determination GRANTED
26/06/2025	25/02269/FUL	Internal works to single storey utility/garage, flat roof replaced by pitched roof and alteration to windows and doors	6 Hudson Avenue Bedlington NE22 5NS	Observations by 17 July 2025